

*** CAREER OPPORTUNITY ***



UNITED STATES DISTRICT COURT EASTERN DISTRICT OF ARKANSAS

(Revised Announcement)

Position Title:	Information Technology Technician
Location:	Little Rock Office - Announcement #16-C01
Closing Date:	Open Until Filled, <i>Review of resumes upon receipt</i>
Starting Salary/Range:	\$35,470 - \$63,664 (CL 24/25)* *Depending on qualifications and experience
Tour of Duty:	Full-time

Position Overview: The United States District Court, Eastern District of Arkansas, is recruiting for a full-time Information Technology Technician. This is a challenging and exciting opportunity for someone with strong interpersonal skills, work ethic and desire to learn. This position provides information technology support to Court personnel in a Windows and Microsoft environment. Hardware and software support includes installation, configuration, maintenance and troubleshooting.

Qualifications: Must be a high school graduate or equivalent with effective communication skills; one year specialized experience is required. The ability to identify and resolve problems with software applications, hardware and peripherals is required. Requires the ability to lift 50 pounds due to moving, connecting and troubleshooting equipment.

Employees of the United States District Court are entitled to benefits which include the retirement system, health benefits, life insurance, flexible spending account program, on-site exercise facility, scheduled holidays and annual leave program, and periodic salary increases. This position is subject to mandatory Electronic Funds Transfer participation for payment of net pay. The selected candidate must successfully complete an FBI and local background check as a condition of employment. Only the best qualified applicants will be interviewed. Submit resume to:

**Human Resources #16-C01
United States District Clerk's Office
600 West Capitol, Room A149
Little Rock, AR 72201-3325
Or
ared_employment@ared.uscourts.gov**

**** The Court is an Equal Opportunity Employer ****